



STATE OF IDAHO

COMMISSION OF PARDONS AND PAROLE

Brad Little
Governor
Ashley Dowell
Executive Director

QUARTERLY BUSINESS MEETING

DATE/TIME: April 16, 2020 9:00 a.m. MT

LOCATION: **WebEx Meeting**
www.webex.com
Meeting number: 969 117 159
Password: jbMMgJu5N43

Commissioners: Cortney Dennis R. David Moore
Janie Dressen Tony Plott
Mike Matthews Patricia Young
Terry Kirkham

Executive Director: Ashley Dowell

Commission Staff Present:

Felicia Forbus, Violations Hearing Officer Supervisor
James Keller, Parole Hearing Investigator Supervisor
Lissa Duncan, Hearings Manager

Others Present:

Jared Larson Governor's Office Liaison
Mark Kubinsk – Deputy Attorney General

AGENDA

1. Call to Order. – 9:37am Review of January 2020 Business Meeting minutes, March 20, 2020 Special Meeting minutes, March 27, 2020 Special Meeting minutes
 - i. Action Item Commissioner Young moved to approve the January 2020 Quarterly Business Meeting minutes, the March 20, 2020 and the March 27, 2020 Special Meetings minutes. Commissioner Dressen seconds and carried without dissent.
2. COVID-19 Update
 - a. Executive Dowell updated the Commission regarding the use of WebEx for the April session hearings. Hearings have been going well with only a few issues that were easily remedied.
 - b. IDOC has not had any reports of transmission into the facilities and have tested IDOC staff for who are exhibiting symptoms of COVID-19. Only a few have tested positive and are self-isolating.
 - c. Executive Director Dowell advised the Commission there may be a need for special meetings to address any issues with the IDOC population and COPP processes.
 - d. Jared Larson thanked the Commission on behalf of Governor Little. They appreciate the Commission's continued work as an essential part of the public safety organizations and the Commission's use of maximum discretion. Input into the criminal justice system has



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slowed down due to the work of local law enforcement and courts. The State does not want to put public safety at risk.

3. Updates to Furlough Criteria -
 - i. Action Item: Commissioner Dressen moved to adopt the updates to the Furlough Criteria. Commission Young seconds and carried without dissent.
4. Forfeiture Process -
 - i. Action Item: Commissioner Dressen moved to approve the updates to the forfeiture process. Commissioner Moore seconds and carried without dissent.
5. Close Meeting: Commissioner Dressen moved to close the meeting. Commissioner Dennis seconds and carried without dissent. Meeting Adjourned: 10:18am