



# STATE OF IDAHO

COMMISSION OF PARDONS AND PAROLE

Brad Little  
Governor  
Ashley Dowell  
Executive Director

## COMMISSION MEETING

**DATE/TIME:** February 19, 2020 8:30 a.m. MT  
**LOCATION:** South Idaho Correctional Institution  
13900 S. Pleasant Valley Road; Kuna, ID 83634

**Commissioners:**

Cortney Dennis	R. David Moore
Janie Dressen	Tony Plott
Mike Matthews	Patricia Young
Terry Kirkham	

**Executive Director:** Ashley Dowell  
**Commission Staff Present:**  
Lissa Duncan, Hearings Manager

## AGENDA

1. Call to Order: 8:38am Motioned by Commissioner Matthew, Commissioner Young seconds. Motion adopted.
2. Temporary Administrative Rules
  - i. **Action Item:** Commissioner Young motioned to vote to adopt the temporary administrative rules as follows: "Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of this rule is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens. These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws. The expiration of these rules without due consideration and processes would undermine the public health, safety and welfare of the citizens of Idaho and deprive them of the benefit intended by these rules. Commissioner Dennis seconds. All voted aye and motion passed.
  - ii.
3. Notice of Self-Identification of Violation of Open Meetings Law  
On February 6, 2020, during session and between hearings, Rob Lee with Bethel Ministries gave the Commissioners on then panel information about Bethel Ministries. This was not noticed on the agenda which was in violation of the Open Meeting Law.
  - i. **Action Item:** In the future, the Commission will direct someone wishing to give program information to the Commissioners to contact the Executive Director for dissemination to all Commissioners or for inclusion on the business meeting agenda.
4. A question was posed about days with only executive session reviews. The Executive Director and the Deputy Attorney General have discussed notice of executive session business where meetings must be opened and closed in public. The Executive Director is working on further information for the Commissioners.
5. Meeting Adjourned: 8:58am  
Motioned by Commissioner Dennis and Commissioner Moore seconded. Motion adopted.